

A G E N D A  
4-H Council Meeting  
Wednesday, March 5, 2008

1. Fill two vacancies on the Board.
2. Approval of the November 2007 minutes.
3. Treasurer's Report.
4. Develop a "Guidelines for Clubs" pamphlet, also known as the "Secret Rules". **This was discussed at the November 2007 meeting and all of us were to think back and try to remember unwritten 4-H rules.**

**Fair-Related**

- Members showing Market Beef, Sheep and Swine projects must watch the appropriate Quality Assurance video prior to weighing their animal at the initial weigh-in. Must watch videos every other year. First-year in the species, watch the generic video. Third year in the species, watch the species-specific video. Don't have to watch a video after the 3<sup>rd</sup> year in the project.
- Members must turn 12 during the 4-H year in order to show a Market Beef Project at the Fair.
- All 4-H Clubs are expected to assist at the 4-H Café by working at least one 4 hour shift during the Fair (4-6 adults, 8-10 youth).
- 4-H Clubs are expected to contribute homemade pies and/or jams for the 4-H Café during the Fair.
- Clubs with more members than are required to work a Café' shift will be asked to help "man" the 4-H Exhibit building for a 2 hour shift at the 2008 Fair.
- Explain premium money and how they pick it up.
- Explain Showmanship & Round Robin premium money and that it must be picked up in the 4-H café by Sunday of fair week.

**Fundraising**

- Anyone can use the Missoula 4-H Council Albertson's Community Partners Card to help earn "cash back" for the 4-H Program.
- Clubs are expected participate in Phone-a-thon or Pig Raffle, or contribute \$5 per member to 4-H Foundation.

**Deadlines**

- If you have a situation arise that will cause you to be late for (or miss) something important (i.e. Fair Interviews), call or have someone call for you. Make some documentable attempt to contact prior to the deadline. Better to be late than to not show up.
- No later than August 15<sup>th</sup>, nominees are required to declare their intent to run for a seat on the 4-H Council by providing a brief written summary of their qualifications and explaining why they want to be on the Board of Directors.

## Records

- Teen Leadership Project Plans must be completed by any teen (13 and above by October 1<sup>st</sup>) who wishes to complete the Teen Leadership Project. Deadline is in December.
- "...at the end of the 4-H year, you are required to turn in these [project] records to your club leader. All records will be checked for completeness at the county level. For completing your records, you can earn recognition and if your journal is not complete, you'll be given a second chance to bring it up to the standards of completeness." (from Publication #5277 *For the Record: A 4-H Member's Guide for Completing 4-H Records*, page 10) What can be done about members who do not turn in their record books at the end of the year? Can we keep them from re-enrolling?
- 4-H Clubs, through the Club Treasurer, should complete the Annual Summary Financial Report and turn in a copy to the Extension Office. An audit of club financial records should be conducted annually. (for details and instructions, refer to the Publication #5242 *So, you are Treasurer of your 4-H Club....*)

## Other Rules

- Some Clubs have member agreements that outline expectations and rules beyond the ones that are county-wide rules. If you're not sure, ask your Org. Leader if your club has one. Once you and your child agree and sign, the Extension Office will back the clubs on enforcement.
- If no other County project rules or guidelines are written, rules/guidelines printed in *The Clover* are the official rules/guidelines.
- Must have a trained/certified 4-H Shooting Sports instructor in the area (pistol, archery, muzzle loading, rifle, shotgun, hunting) before a 4-H member can enroll in that project area. Members must be 9 by October 1<sup>st</sup> to participate in Shooting Sports projects.
- 4-H Members can stay in the same project for up to 3 years.
- Anyone can nominate 4-Hers for County Awards

5. Recognizing out-going 4-H members.

6. Robin is short a couple of café shifts this year. Do you think it is possible to organize a 4-H alumni café shift? If so, is there anyone able to do that?

7. County Demonstration Day, April 12. Any new ideas on increasing attendance? Are there Board members available to judge?

8. Fair Update.